



Making Friends through Golf

CONSTITUTION OF THE DINALEDI GOLF SOCIETY - 2019

1. NAME AND PREAMBLE

The name of club shall be **Dinaledi Golf Society**.

PREAMBLE:

Dinaledi Golf Society (DGS) is a Society formed on family values. It was formed in 2003 by a group of golf enthusiasts who used to play golf socially. They decided to formalize this with the aim of growing the membership.

In its foundation it was decided that DGS will be a social club, playing once a month. At the end of each year a family excursion will be organized and families will be invited.

The adopted colours of the club is royal blue and yellow and combination thereof.

The members are always encouraged to host club members at their homes when possible after the game. The club will assist financially. This is to encourage family interactions.

Every member of the Society is expected to live by and promote family values.

2. OBJECTIVES

- 2.1. To encourage, promote and co-ordinate the activities of golfers within the Dinaledi Golf Society and externally;
- 2.2. To promote and maintain friendly relations among members and families of the Dinaledi Golf Society and like minded societies.

3. THE EXECUTIVE COMMITTEE

- 3.1. The executive committee, hereafter referred to as the "Committee", shall be constituted by the members and shall be elected into office in October of the second year of the term of the previous Committee.
- 3.2. The Committee shall be responsible for the running of the day to day affairs of the Dinaledi Golf Society.
- 3.3. The Committee members shall be entitled to claim reasonable expenses incurred while discharging their roles and functions in their capacity as committee members.

4. MEMBERSHIP

4.1. MEMBER – Eligibility

- 4.1.1. A Member is a person over the age of 21 years, who is a member of a recognized golf club with a maximum handicap of 18 and who has paid the annual fees as contemplated in this constitution.
- 4.1.2. To qualify as a member, a person shall pay an annual fee as determined by the Committee from time to time.
- 4.1.3. The annual fees shall be determined by the Committee, and presented at the Annual General Meeting for approval by the membership.
- 4.1.4. The annual fee shall be payable as follows: R1 000.00 in or before the first game of the financial year. Each member shall be obliged to pay a minimum of R1 000.00 for every game until the outstanding amount has been fully paid by the end of April of the same year. Per games means the date a DGS game is played in that particular month. This applies whether a member plays or not in that month. In other words every member pays minimum as follows:
- Before or on January game – R1000
 - February game – R1000
 - March game – R1000
 - April game - R1000
 - Endof April – balance of the subs
- 4.1.5. Members who have not paid the first installment as contemplated in 4.1.4 above, shall be deemed not to be members for that financial year and shall be liable to pay visitors' fees as determined by the Committee from time to time.
- 4.1.6. Members who have paid their first installment as contemplated in 4.1.4 above, but have not paid their final installment by the end of April of ensuing year shall be deemed to have lost their membership and shall be liable to pay visitors' fees as determined by the Committee from time to time. Equally if a member skips a monthly payment he is not a member in good standing and will lose all member benefits.
- 4.1.7. The Membership number of Dinaledi Golf Society shall be limited to a maximum of 60 member including Country Members, whose number shall not exceed 10.
- 4.1.8. Membership of defaulters as contemplated in 4.1.5 will only be reinstated once the outstanding installment amounts have been paid in full, subject to the said installment

being paid in full before the end of April of each year, failing which the provisions of the paragraph of 4.1.6 shall apply.

- 4.1.9. Dinaledi Golf Society shall remain open to accept new members throughout the year subject to the pro rata payment of the annual fees as contemplated as in paragraph 4.1.4, 4.1.5 and 4.1.6 and suspect to paragraph 4.1.7.
- 4.1.10. To be eligible for membership in a subsequent year, each member shall be required to be a member in good standing, failing which mitigating factors must be presented to the Committee, before the first game of the year. Should the committee not receive the representation as contemplated herein, the member shall automatically be deemed to have lost his membership.

4.2. COUNTRY MEMBERSHIP

- 4.2.1. A country member is a person who is a member as defined in 4.1.1 above and who has paid the annual fees as contemplated in this paragraph 4.2.
- 4.2.2. In addition to the requirements of 4.2.7 below, to qualify as a country member, a member shall pay an annual fee for country members as determined by the Committee from time to time.
- 4.2.3. The annual fees shall be determined by the Committee, and presented at the Annual General Meeting for approval by the membership.
- 4.2.4. The annual fee shall be payable as follows: R1 000 on or before the first game of the year.
- 4.2.5. A country member who has not paid the first installment of R1 000 on or before the first game of the year shall be deemed not to be a member and shall be liable to pay visitors' fees as determined by the Committee from time to time.
- 4.2.6. A country member who has paid the first installment, but has not paid annual membership fee equivalent to 30% of full membership by end April shall be deemed to have lost his membership and shall be liable to pay visitors' fees as determined by the Committee from time to time.
- 4.2.7. Country Membership qualifying criteria:
- 4.2.7.1. To be considered for country membership, a member must fulfill the following criteria:
- 4.2.7.1.1. must have compelling reasons such as living outside 200 km radius from Gauteng, and circumstances that compels the member to play less than 4 monthly games per annum;
- 4.2.7.1.2. suffering from a medium to Long term injury that may preclude a member from playing regularly;
- 4.2.7.1.3. disclose to the Committee adverse personal circumstances that may preclude a member from playing regularly;
- 4.2.8. An application must be made to the committee stating *inter alia* the circumstances listed above. The Committee shall at its sole discretion accept or decline the application and immediately notify the member of the outcome of the application.
- 4.2.9. The committee may withdraw the status of country membership if circumstances change. The committee shall handle all applications and outcomes in a transparent manner.

4.3. New Membership

- 4.3.1. The applicant must express interest of joining the club to the committee.
- 4.3.2. Applications for new membership shall have a proposer and a seconder, both of whom shall be fully paid up members of the Dinaledi Golf Society in good standing and without any disciplinary issues pending.
- 4.3.3. Each invitee will be required to play a maximum 3 games as a visitor, in accordance with paragraph 5, after which the Committee shall as its sole discretion make a decision whether to accept or decline the application. The first game must be with the President or as delegated by the President. The other two games must be with any committee members.
- 4.3.4. The requirement as per 4.33 shall be capable of waiver at the sole discretion of the Committee where Committee is of the view that such waiver benefits the Dinaledi Golf Society.
- ~~4.3.5.~~The application shall be adjudicated by the committee.

5. VISITORS

- 5.1. A visitor is a person who is not a member as defined under clause 4.1.1.
- 5.2. The visitor shall be invited to play at monthly games by member at the sole discretion of the Captain/Vice Captain.
- 5.3. Visitors shall pay visitors' fees as determined by the Committee time to time
- 5.4. The inviting member shall be accountable for the visitors' fees and fines due by his invitee, and the payment thereof to the treasurer, prior to the monthly game insofar as the visitors' fees are concerned and on announcement of fines.
- 5.5. The inviting member shall also be accountable for any disciplinary issues relating to their visitors, including "no shows", "slow play" or any behavior that puts Dinaledi Golf Society in disrepute.

6. FINANCE

- 6.1. The main source of funds for Dinaledi Golf Society shall be membership fees and sponsorships, and shall be accounted for in the accounting books of the Dinaledi Golf Society.
- 6.2. The club shall solicit donations from time to time to augment the funds for the club.
- 6.3. Visitors' fees, donations and fines shall constitute secondary source of funds for the club, and shall be fully accounted for in the accounting books of the Dinaledi Golf Society.
- 6.4. Funds raised specifically for charity initiatives will be accounted for and reported as such in the accounts books of the Dinaledi Golf Society.
- 6.5. The committee shall maintain a bank account and books of account to be audited on an annual basis. Such audited books of account shall be presented by the Treasurer to the membership at the annual general meeting.
- 6.6. The Committee, through the Treasurer, shall present, to the members, the statement of the financial position of the Club, on a quarterly basis.
- 6.7. The financial year of the club shall run from 1 January to 31 December.

7. COMMITTEE MEMBERS

- 7.1. The club shall nominate into office, at an elective meeting, contemplated in paragraph 8.1.2, the following Committee members to form a committee to run the day to day affairs of the club:
 - President
 - Vice President
 - Captain
 - Vice Captain
 - Secretary
 - Treasurer
 - Marketing Executive
- 7.2. The Committee shall be entitled to second or appoint members to serve on the following , but not limited to, sub-committees as determined by the Committee from time to time.
 - The Disciplinary Committee
 - The Events Management Committee
 - Sponsorship and Marketing Committee

- 7.3. Notwithstanding the provisions of 7.1 above, the committee shall, in consultation with the members, be entitled to reshuffle the committee by moving around the committee members, other than the Presidency, where necessary in order to bring efficiency to the committee.
- 7.4. The duties of the Committee members , which may vary from time to time, shall be determined by the Committee at its discretion and presented to the general membership at the first general meeting. Such duties shall form part of the record of the club
- 7.5. All Committee members shall automatically retire after serving a full term of office, but will be eligible to stand for re-election for a further term. For avoidance of doubt a term shall be a period of two years from the date of appointment of the Committee.
- 7.6. No officer shall serve for more than two terms (consecutively) in the same or similar capacity.
- 7.7. If a member of the Committee resigns during the term, the 'Committee may at its sole discretion co-opt another member to serve in that capacity for the remainder of the term of the Committee.
- 7.8. Any committee member, or the entire committee, may be requested to resign at annual general meeting, at which meeting, the members shall elect a new committee member/s or the entire committee as the case may be.
- 7.9. All positions on the Committee are voluntary and no payment will be made to the committee members save for reasonable costs incurred by committee members as contemplated in paragraph 3.3 and 8.3.4.
- 7.10. The club shall adhere to the rules of golf as stipulated by the Royal and Ancient golf club of St. Andrews as amended from time to time

8. MEETINGS

8.1. Elective and Annual General Meeting

- 8.1.1. The purpose of an annual general meeting ("the AGM") will be to consider all the affairs of the club, consider the annual financial report, receive and approve the presidents' annual report and any other business. Proposed amendments to the constitution shall also be considered at the AGM provided two weeks written notice thereof had been given to all members.
- 8.1.2. Elections shall be held in every October of the second year of the term of office of the Committee. The in-coming committee shall work with the current one in choosing courses, planning activities and setting the budget for the coming year. The new committee shall assume control of all activities from January of the ensuing year as the commencement of its term of office. The AGM shall be held no later than January each year or within two months of the Election of the new committee.
- 8.1.3. A quorum for the AGM shall be one third of the total membership of the club. If there is no quorum, the meeting shall be adjourned to the following month, in which event the members present shall constitute a quorum.
- 8.1.4. All nominations for office bearers are to be submitted to the club secretary fourteen (14) days prior to the elective meeting contemplated in paragraph 8.1.2 above.
- 8.1.5. If nominations are not received for any of the committee positions then nominations shall be taken from the floor at the Elective Meeting, provided such members are present at the Elective Meeting and verbally agree to their nominations.
- 8.1.6. All motions at the AGM and Elective Meeting shall be carried by a majority of those present (50%+1). If any motion fails to achieve the majority of those present, the least popular motion will be eliminated and another vote taken until one motion attains the 50%+1 majority.
- 8.1.7. The current president and committee shall preside at the AGM and Elective Meeting. However, hand-over of all books and records of the club to the incoming committee shall take place at the conclusion of the last event of the year, provided such handover takes place within 30 days of the new financial year.

8.2. Extraordinary General Meeting

- 8.2.1. An extraordinary general meeting may be called by the members if more than 50% of the total membership of the club supports this request in writing. Notice of such meetings shall be circulated to all members.
- 8.2.2. The quorum for the extraordinary general meeting shall be 50% of the total membership of the club personally present.
- 8.2.3. All motions at the extra ordinary general meeting shall be carried by a majority of those present (50%+1). If any motion fails to achieve the majority of those present, the least popular motion will be eliminated and another vote taken until one motion attains the 50%+1 majority
- 8.2.4. If there are no existing committee members present at an extraordinary general meeting, then the members who are present may elect one of themselves to preside over the meeting.
- 8.2.5. Any motions passed at an extraordinary general meeting shall be valid and binding on all members of the club.

8.3. Committee Meetings

- 8.3.1. Committee meetings shall be held monthly, or as deemed necessary by the Committee, at a time and place as chosen by the president.
- 8.3.2. A quorum at a committee meeting shall consist of four committee members personally present.
- 8.3.3. Motions at a committee meeting shall be passed by 50%+1 vote of those committee members present. If any motion fails to attain the 50%+1 vote, the least popular motion will be eliminated and the process shall continue until one motion receives the 50%+1 majority. In the case of a 50% tie, the president shall have an additional tie-breaking vote.
- 8.3.4. Committee members shall be entitled to claim reasonable expenses incurred during a committee meeting. This should not exceed (an amount as specified in the addendum) per meeting.

8.4. Dissolution of the Committee

- 8.4.1. The Committee may be dissolved by a motion of no confidence raised at an extraordinary general meeting and supported by 70% of the membership present at extraordinary general meeting if there are reasonable and sound reasons to do so.
- 8.4.2. Upon such dissolution, members will be obliged to appoint an Administrator whose main function will be to convene an elective extraordinary general meeting to elect a new committee. In this regard the provisions of paragraph ~~8.1.38.1.4~~ to ~~8.1.68.1.7~~ above will applicable in so far as the quorum and the procedural issues are concerned.
- 8.4.3. If the majority of the committee members are of the view that a committee member is not performing his functions as a committee member, the committee, other than the member concerned, must determine the matter by resolution and may remove the member whom it has been determined to be no performing.

9. DISCIPLINE

9.1. Discipline at the club shall be strictly maintained at all times. This includes:

- 9.1.1. Appropriate dress and attire as advised by the Captain
- 9.1.2. Timeliness
- 9.1.3. Observation of basic golfing etiquette
- 9.1.4. Attendance when confirmation has been made and no cancellation has been tendered.
- 9.1.5. Compliance and adherence to the constitution, DGS rules and the code of conduct

9.2. Members who display behaviour unbecoming of members (e.g. misconduct, violation of the constitution, ill discipline, etc) shall be subjected to a disciplinary hearing which shall be handled by the Disciplinary Committee. The Committee will propose the chairperson of DC who will in turn appoint the full Disciplinary Committee.

10. RIGHT OF APPEAL

A member has the right of appeal to a tribunal comprising 3 elected committee members and chaired by the president. The unanimous or majority decision of this tribunal will be final and binding.

11. GOLF MATCHES

11.1. Monthly Golf Matches and other competitions

11.1.1. The Committee shall arrange monthly golf matches and publish the dates and venues at the beginning of each year.

11.1.2. In the interest of speeding up play, enhancing the enjoyment of the game and improving relations with the Golf Course and other participants, members are encouraged to speed up play and keep up with the four ball ahead of them. A slow ball will be penalized for slow play and the penalty will be determined by the Committee. Any member who is consistently slow could be called in front of the disciplinary committee.

11.1.3. At the first meeting of the Committee at the beginning of the year the committee shall determine the minimum required standard of play and shall notify all members in writing accordingly.

11.1.4. The Committee will be responsible for organizing all annual competitions such as knockout, champion's matches, etc. The rules of these competitions will be presented to the members and the rules will run from January to December of that calendar year. No changes will be made between January and December of that year.

11.2. Withdrawals

- 11.2.1. If for any reason a member, who has been included in a draw, cannot play in a match then the member must advise the captain by the Tuesday immediately preceding the golf match, who will arrange for a replacement member / visitor.
- 11.2.2. Should a member fail to arrange a replacement or fail to play in a match once the member has been included in the draw, the member will be liable to a fine, which will be an equivalent of the visitors' fee.
- 11.2.3. The Committee, at its discretion, may increase the amount of the fine from time to time. Such amendments will be recorded in the minutes of the Committee meeting.

ANNEXURE 1: DUTIES OF THE COMMITTEE

PRESIDENT

- Chair meetings of the Executive Committee.
- Chair all members' meetings and the society functions.
- Promote discipline, harmony and peace among members.
- Be the principal spokesperson of the society.
- Allocate specific duties to members as and when the need arises.
- Arbitrate in members interpersonal problems relating to golf.
- Act in any capacity on behalf of an absent office bearer.
- Chair the Charity sub-committee.
- The above responsibilities lie squarely on the shoulders of the President assisted by the Vice President.

SECRETARY

- Maintain members list.
- Maintain records of all proceedings of the society.
- Be the principal correspondent of the society.
- Organize and prepare all documentation for the AGM.
- Facilitate the recruitment process for new joiners.
- Maintain the Society Distribution list.
- Be the custodian of the society's uniform and memorabilia.
- Provide relevant content on monthly games, UGS games, etc. for the society's website.
- Act in any capacity on behalf of an absent office bearer.

TREASURER

- Maintain all financial records of the society.
- Effect all payments of the society.
- Maintain banking accounts of the society.
- Receive all payments due to the society.
- Prepare, maintain financial statements pertaining to the affairs of the society including year-end function.
- Present quarterly and yearly statements of accounts to members.

CAPTAIN

- Book monthly games with relevant golf clubs.
- Prepare the monthly game draw.
- Organise official games with other golf societies.
- Supervise all activities pertaining to play, such as competitions; discipline; rankings; prize giving etc.
- Maintain order of merit and any other competition formats.
- Act as a referee in cases where rules-based issues arise.
- Act in any capacity on behalf of an absent office bearer.
- The above responsibilities lie squarely on the shoulders of the Captain assisted by the Vice Captain.

MARKETING EXECUTIVE

- Organise the Champ of Champs function and off-course activities in conjunction with recommendations of the relevant committee/s.
- Organise relevant golf days (e.g. charity golf day) and golf outings outside the official schedule of the society, consistent with the objectives of society.
- Maintain external relationship with sponsors and other friends of the society.
- Maintain the society's website and the document that captures profile of the club.
- Chair the Sponsorship committee.
- Act in any capacity on behalf of an absent office bearer

ANNEXURE 2: GUIDELINES

- A. The Treasurer is responsible for ensuring that the Committee meeting expenses are kept reasonable. Guideline of R9000 for the current year as approved at AGM.
- B. The fine for not wearing the complete uniform shall be determined by the committee
- C. Visitors playing fees will be determined at the time of determining subscription amounts for the New Year. These fees should not be less than green fees and refreshments after the game per player
- D. A member withdrawing from the game without due notice will be fined over and above having to pay visitors fee. The fine will be determined by the committee
- E. The annual club membership fees shall be proposed by the committee and shall be approved by members at the AGM at the beginning of the year. Subscription shall cover green fees for eleven (11) games, UGS games and prizes where financially feasible depending on the budget, after game drinks and snacks. Other games organized by the Club, including Year End games and Charity games are not included in the Subscription fees, and will be levied separately.

E.

Signed:

Secretary:

President: